**外聘教师办卡需求表**

**申请部门 （盖章）： 申请日期：**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **序号** | **姓名** | **性别** | **工号** | **证件号码** | **使用学期** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

 **经办人：**

**说明：此卡仅能开启上课教室的多媒体设备，不做他用。**