**外聘教师办卡需求表**

**申请部门 （盖章）： 申请日期：**

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| **序号** | **姓名** | **性别** | **工号** | **证件号码** | **使用学期** |
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**经办人：**

**说明：此卡仅能开启上课教室的多媒体设备，不做他用。**